

\_\_\_\_\_ (the "Company")

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS OF THE COMPANY HELD AT \_\_\_\_\_  
\_\_\_\_\_ (registered office)

ON \_\_\_\_\_ (date)

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<u>PRESENT</u>	<u>Name</u>	<u>Signature</u>
	_____	_____
	_____	_____
	_____	_____

**1. CHAIRMAN**

\_\_\_\_\_ was elected as the chairman (the "Chairman") of the meeting.

**2. QUORUM**

It was noted that due notice of the meeting had been given to all directors of the Company and a quorum (defined in the Memorandum and Articles of Association) was present throughout the meeting.

**3. ACCOUNT OPENING**

IT WAS RESOLVED THAT one or more Cash Securities Account(s) (the "Accounts") provided by First Fidelity Capital (International) Limited ("FFCIL") in accordance with the documents and forms given by FFCIL to be opened in the name of the Company.

IT WAS FURTHER RESOLVED THAT:

- (i) the Account Opening Form(s), terms and conditions in the Client's Agreement, Risk Disclosure Statements and the terms and conditions of the relevant documents (the "Agreements") be and were hereby approved and accepted by the Board of Directors.
- (ii) ANY \_\_\_\_\_ of Group \_\_\_\_\_ Signatories whose specimen signatures were set out in the Appendix signing singly / jointly (please delete as appropriate) be and were hereby authorized to sign the account opening documents and any other relevant documents to affect the opening of the Accounts with FFCIL.

IT WAS FURTHER RESOLVED THAT:

(i) For Orders or Trading Instructions:-

- (a) ANY ONE of Group \_\_\_\_\_ Signatories whose specimen signatures were set out in the Appendix be and were hereby authorized to give orders or trading instructions by verbal and/or electronic instructions and directions to FFCIL; or
- (b) ANY \_\_\_\_\_ of Group \_\_\_\_\_ Signatories whose specimen signatures were set out in the Appendix signing **singly / jointly (please delete as appropriate)** be and were hereby authorized to give orders or trading instructions by written instructions to FFCIL.

(ii) For Fund Transfer Instructions:-

ANY \_\_\_\_\_ of Group \_\_\_\_\_ Signatories whose specimen signatures were set out in the Appendix signing **singly / jointly (please delete as appropriate)** be and were hereby authorized to withdraw any money or other property out of the Account(s) into the designated bank account of the Company by written instructions

(iii) For All Other Instructions & Signing and Execution of Documents:-

ANY \_\_\_\_\_ of Group \_\_\_\_\_ Signatories whose specimen signatures were set out in the Appendix signing **singly / jointly (please delete as appropriate)** be and were hereby authorized to give any other written instructions to FFCIL and to sign and execute any and all agreements, consents, letters of instruction or other documents.

- (iv) All instructions in this board minutes will govern any account(s) to be opened now or in the future in the name of the Company with FFCIL from time to time.
- (v) The Company hereby agrees and appoints the person(s) referred to in the “Appendix - List of the Authorized Signatories” as the Authorized Person(s), who shall also be bound by the Agreements.
- (vi) Any instruction given to FFCIL pursuant to the authority granted by this board minutes shall be valid **with / without (please delete as appropriate)** the Company’s chop.

**4. END OF MEETING**

There being no other business, the Chairman declared the meeting closed.

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Chairman

\_\_\_\_\_ (the “Company”)

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**Appendix – List of Authorized Signatories**

**Group A Signatories**

Name	Title	HKID / Passport No.	Email Address	Contact No.	Specimen Signature

**Group B Signatories**

Name	Title	HKID / Passport No.	Email Address	Contact No.	Specimen Signature

**Company Chop Specimen (if any):**

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